

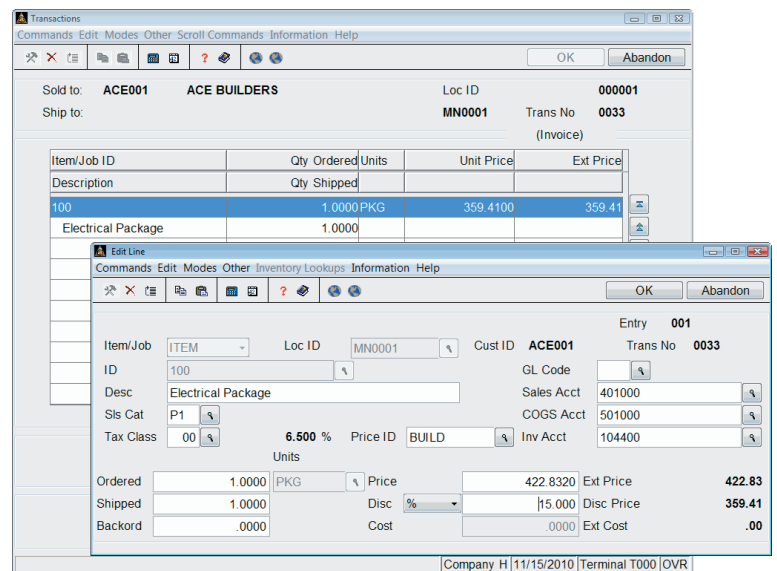
Accounts Receivable

A successful company needs to manage its cash flow and customer information effectively. The OPEN SYSTEMS® Accounting Software (OSAS®) Accounts Receivable application helps you handle credit and collections tasks easily and securely. You can track every aspect of your sales and receivables in a timely manner, and use this vital information to improve the inflow of cash and make the most of sales trends.

You'll be able to assess your sales position by producing timely reports. Identify your best customers and stay on top of sales patterns. Evaluate your cash discounts program and spot delinquent accounts early.

Data entry is efficient and flexible with horizontal transaction entry functions and quick-entry tables. You will also save time with on-demand invoicing and information windows.

OSAS Accounts Receivable gives you the flexibility to deliver invoices, statements, and other forms in the format the customer prefers (email, fax, or paper); print an internal copy of the invoice or statement even though customer copies may have been emailed or faxed.



The screenshot displays two overlapping windows from the OSAS Accounts Receivable application. The top window, titled 'Transactions', shows a transaction for customer 'ACE001 ACE BUILDERS' with a total amount of 359.41. The bottom window, titled 'Edit Line', provides a detailed view of a line item for 'Electrical Package' (Item ID 100), including a 6.500% discount and a total price of 422.83.

Item/Job ID	Qty Ordered	Units	Unit Price	Ext Price
100	1.0000	PKG	359.4100	359.41
Electrical Package	1.0000			

Item/Job ID	ITEM	Loc ID	MNO001	Cust ID	ACE001	Entry	001
ID	100			GL Code		Trans No	0033
Desc	Electrical Package			Sales Acct	401000		
Sls Cat	P1			COGS Acct	501000		
Tax Class	00			Inv Acct	104400		
		6.500 %	Price ID	BUILD			
Ordered	1.0000	PKG	Price	422.8320	Ext Price	422.83	
Shipped	1.0000		Disc	15.0000	Disc Price	359.41	
Backord	.0000		Cost	.0000	Ext Cost	.00	

With advanced features like line-item discounts and on-demand invoice printing, OSAS Accounts Receivable will simplify your workflow and save you time.

- Apply sales discounts to individual items by percentage or amount and then print the discounted amount on the invoice along with the original calculated price.
- Compare results from multiple years by company, product line, or sales category.
- Work with transactions in both current and prior years by batch.
- Easily access customer credit information online with information windows; view customer comments and inventory item quantities and costs.

Additional Accounts

Receivable Features:

- discount or mark up prices with price codes by inventory item, inventory category, or customer using a flat dollar amount or percentage
- discount any line-item by dollar amount or percentage and print the discount on the invoice
- apply payments to customer accounts or reapply payments and credits to specific invoices by using cash receipts processing; simply enter the amount and method of payment and then scroll through the open invoices to apply the payment
- sort and view Accounts Receivable transactions using the Transaction Inquiry function, which you can also invoke during transaction entry
- handle large customer check numbers in cash receipts using 10-character field lengths
- use the drill-down features in General Ledger to simplify the process of linking GL transactions to the sales line items, invoice totals and cash receipt transactions that generated them, creating a complete audit trail for sales and payment transactions
- pay commissions based on either booked sales or paid invoices using the sales commission calculation and reporting function
- include the U.S. Postal Service Postnet barcode under the address of the recipient on plain paper forms you print (with OSAS on BBj)
- sell items from any warehouse that has available inventory; selecting the warehouse closest to the customer can save on shipping costs, and the customer will receive only one invoice regardless of how many warehouses were used to fill the order
- enter or edit invoices and credit memos and view invoices with transaction processing from a single menu
- optionally require the entry of a ship-to address on any transaction for a specific customer
- analyze your sales over a two-year period with help from summary and detail history; history is kept until you purge the information
- compound taxes for multiple localities such as state, county, and city; Canadian tax handling (GST/PST) is also supported
- keep your customers' sensitive credit card information safe and secure from hacker threats and identity thieves through encrypted tables accessible only from OSAS functions
- set up multiple finance charges and identify rates for customers in different states
- make online contact with your customers via email and website address fields
- produce graphical laser-printed, plain paper invoices and statements (with OSAS on BBj)

Accounts Receivable Reports

Sales Journal
Miscellaneous Credits Journal
Daily Sales Tax Report
Cash Receipts Journal
Methods of Payment Journal
Deposits Report
Credit Card Authorization Report
Open Invoice Report
Aged Trial Balance
Cash Flow Report
Customer Analysis Report
Commissions Report
Accounts Receivable Analysis Report
Sales Analysis Report
Detail History Report
Customer Sales Report
Customer Activity Report
Summary Invoice History
Promotional Analysis
Tax Audit Report