



Functional Enhancements for OSAS Version 6.5

All Applications

- New general routines for user-defined fields, providing a consistent method of defining, displaying, and entering user-defined fields for key master files throughout OSAS applications.
- Ability to attach multiple documents to key master files in OSAS, accessible from maintenance, daily work, and inquiry functions. For example, you might attach spreadsheets or text documents containing past performance reviews to employee records in Payroll.
- Ability to output non-form reports and lists to e-mail addresses.

Resource Manager

- Right-click menus have been added to all graphical application functions to provide a more robust graphical user interface. You can use the right-click menus as another way to access and invoke commands.
- The Resource Manager conversion will now copy EIS screen definitions to a new destination for dashboards to make it easier for you to convert from older versions.
- A pick-screen option has been added to suppress printing of zero-balance tax locations on the Sales Tax Report.

Accounts Payable

- New user-defined fields have been added to vendor maintenance and inquiry.
- New document attachments have been added to vendors in maintenance and inquiry functions.
- An option in AP Options and Interfaces controls the default for the **Post All Invoices As Held?** field in Post Transactions. For companies that do not want to post invoices as held, this option will help you eliminate the changes required when forgetting to change the current default value.
- The GL year and period has been added to invoices and payments in the Open Invoice file to allow for aging reports by period. This enhancement allows you to print an Aged Trial Balance report that reconciles to the AP account balances in General Ledger.

Accounts Receivable

- New user-defined fields have been added to customer maintenance and inquiry.
- New document attachments have been added to the Information menu in customer inquiry and transactions functions.
- A ship-to ID maintenance screen has been added to customer maintenance to speed the setup of customer and ship-to addresses rather than using separate functions to do so.
- Defaults for Sales Rep 2 and Ship-to ID have been added to customer maintenance. They default into transaction headers to speed data entry of transactions and reduce errors.
- The GL year and period has been added to invoices and payments in the Open Invoice file to allow for aging reports by period. This enhancement allows you to print an Aged Trial Balance report that reconciles to the AR account balances in General Ledger.

Bank Reconciliation

- GL period and year has been added to the Transaction file to make it easier to reconcile bank accounts by GL period rather than by date.
- The Reconciliation functions now reconcile by GL period and year to simplify the process of reconciling bank statements to GL balances.
- Bank Reconciliation now stores and prints the original check amount for voided transactions.
- Cleared transactions are now retained with a status of Reconciled for historical purposes. A new function changes transactions from Cleared status to Reconciled automatically.
- The purge function now purges Reconciled transactions only.

Contractors' Job Cost

- Document attachments have been added to the job/phase maintenance and inquiry functions.
- Sample data files have been updated.

Direct Deposit

- A flag has been added to the display in Employee Inquiry. It alerts you if an employee has elected to participate in direct deposit.
- A log has been added to the Prenote function to show which employees received a prenote. This makes it easier to verify the receipt of prenotes.

Fixed Assets

- Document attachments have been added to asset maintenance and inquiry functions.
- A new Projected Depreciation Report shows the expected depreciation for the current or next fiscal year by period based on the assets currently on file. This report will allow you to plan for the effects of depreciation expenses and asset acquisitions and retirements.

General Ledger

- An export to a comma-separated text file format has been added for statements. You can import files with this format into most productivity packages.

Job Cost

- Document attachments have been added to job/phase maintenance and inquiry functions.
- User-defined fields have been added to jobs and phases.

Sales Order

- A new command in order entry recalculates prices on any order that isn't invoiced. This will make it easier for you to recalculate prices when you make changes to an order or at any other time when global price changes might occur.
- The customer defaults for Sales Rep 2 and Ship-to ID have been added to order entry and recurring order entry to speed up data entry and reduce data entry errors.

Purchase Order

- The batch ID defaults from one order to the next in the current order entry session. This speeds up data entry when you enter purchase orders.
- The Receipts and Invoices Report on the required report list is now optional, allowing you to remove the requirement for printing the report before you post.

Inventory

- Document attachments have been added to item maintenance and inquiry functions.
- Item Comments have been added to the Inventory Item maintenance and inquiry functions, allowing you to save comments about items such as supply and stocking issues, care and handling information, or packaging information.
- Most historical reports now feature sales category sorting options. This will give you more flexibility in organizing your printed reports.
- You can now edit alternate items you have set up for an item so that you no longer need to delete incorrect alternate IDs and then re-enter them.
- A kit flag has been added to the Price and Availability function. It allows you to see prices and available quantities for kits as well as regular inventory items.
- Selection fields have been added for product line and price ID to the Price Report so that you have more flexibility in organizing and printing price lists.
- Show available and on-hand quantities in Location Transfers. This allows you to see what quantities you can transfer safely without jeopardizing current order fulfillment.

OSAS Web B2B

- The new customer ship-to address default appears automatically on the shipping information screen.
- Access to customer ship-to addresses is allowed in web Order Entry using a pull-down list box listing the available ship-to address choices (limited by available memory). This makes it easier for your customers to enter shipping information for new orders.
- A Unit of Measure field has been added to the line item screen in web Order Entry using a pull-down list box. It shows available units of measure to make it easier to enter quantities for items.
- The text color of returned orders has been changed to red on the Order Inquiry screen and dollar comma masks for better readability.
- An independent order number scheme is allowed for web orders, making it easier to run OSAS Web B2B remotely.
- The Item Inquiry screen now allows the quantity to be expressed as “Available” or “Not in Stock” rather than displaying an available quantity.
- OSAS Web is now easier to set up. A default image filename of Item ID+.GIF or Item ID+.JPG is allowed.
- You can now use Product Line and Location fields to add items to item groups during setup.

Payroll

- Document attachments have been added to employee maintenance and inquiry functions.
- User-defined fields have been added to employee maintenance and inquiry functions.
- Employee comments like the comments functions in Accounts Receivable and Accounts Payable have been added. Use these comments to store information about employees from a variety of sources.
- Selection fields for transaction date have been added to the Time Ticket Journal to make it easier for you to isolate specific groups of transactions when printing the journal.
- The Pay Periods Per Year field is now a free-form field so that you can use payment cycles other than the current fixed pay-period-per-year cycles.
- A Sort by Department has been added to the Earnings and Deductions Reports to give you greater flexibility in organizing the report.

Bill of Materials

- You can now calculate the available quantity of a kit from Inventory. This calculation will be available in Inventory, Sales Order, and Bill of Materials/Kitting, and will allow you to see available stock of kits at a glance from transaction entry and maintenance functions.
- Document attachments have been added to kits and bills of material maintenance and inquiry functions.